

Sunshine Club Committee Guidelines

The DPA Sunshine Club acknowledges various events that occur in the lives of people in the Dawson community by sending an appropriate card or acknowledgement. If desired, we offer to organize meals or other means of support for our Dawson friends in need.

The DPA President will remind teachers and staff at the top of the school year that the Sunshine Club can be a valuable resource for them and to connect with you as needed.

Please stop by the Administrative desks in each division (LS/MS/US) and remind the Administrative assistants that you are here to help when needed --- they may be the first to know when a family is in need of support. Encourage them to contact you.

During the year, please address need as it arises. You can purchase cards or feel free to use the ones stored at the DPA Office (in the back of the Admissions Cottage). Please refer to the 'DPA Treasury Protocol' document in your folder as to HOW to purchase things for your Committee. You will be given a Committee budget at the top of the school year and you are free to use the Dawson Credit Card or Costco Card for any purchases or please save your receipts and fill out a DPA Reimbursement Form as needed.

Please know that your support role has great meaning for the Dawson parent community!

THANK YOU!!!