

Dawson Parent Association

Mini & Mega Grant Application

Applicant's Name: _____
(If two or more people are applying for this grant, please designate a Lead Applicant.)

Applicant's Job Title: _____

Co-Applicant(s): _____

Project Title: _____

Project will benefit: _____

Applicant's Phone: _____ **Applicant's E-mail** _____

AMOUNT REQUESTED: _____ *(\$2,000 maximum on Mini Grant & \$10,000 on Mega Grant)*

Please provide answers to the following questions on separate sheets of paper (2 pieces max.):

1. Summarize your project. Begin with students' grade level. For example "Sixth graders will..."
2. Describe content, methods, materials and a time schedule of events. What do you propose to do and how will you do it? Be specific.
3. List the specific learning goals or social/emotional goals you have for your students in terms of this project.
4. Describe how you will evaluate whether or not these goals were met. Each goal in #3 should be addressed.
5. Include a detailed budget listing each item requested, supplier and budget amount for each.

Additional budget considerations:

- Include shipping costs, travel costs, entrance fees, set up/installation fees, etc., when appropriate.
- Include and clarify funding for any outside guest participants.
- Include specific information such as types of materials and equipment needed, sources of supplies and costs (try to find supplies at the lowest prices possible).
- Budget should clearly relate to the project plan.
- You may not request funding for budget items already expended.
- If your total project requires resources beyond the amount requested, please explain how you intend to fund the remaining expense. Include any other actual or potential monetary or in-kind contributions from other sources, including departmental budgets.
- If you are requesting that your application be reviewed in conjunction with other pending applications, please indicate such on your application.

Please answer the following:

Have you previously received funding from the Dawson Parent Association Mini/Mega Grant Program for this particular project? _____ If so, what year? _____

Have you previously received funding from the Dawson Parent Association Mini/Mega Grant Program for other projects? _____ If so, what project and what year? _____

Please indicate subject area(s) of proposal: Language Arts / Science / Math / Arts / Music / Physical Education / Social Studies / History / Cultural Diversity / Foreign Languages / Character Development / Other

Approval Recommendation:

Division Director

Date

Head of School

Date

Applicant

(Must be a Dawson employee)

Date

Co-Applicant

(Must be a Dawson employee)

Date

PLEASE NOTE: All Materials purchased with Mini & Mega Grant funds must stay within the Dawson School.

Deadline: Last Monday in January (Early submissions welcomed)